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City of Prairie City

Council Meeting

May 8, 2024

Attendance

- Mayor Clark
- Councilor McClung
- Councilor Bradford
- Councilor Gangler
- Councilor Shaw
- Councilor Reagan
- Chris Camarena, Public Works Director
- Shonalie Oakes, City Recorder
- Jennifer Kingsford, City Clerk
- Rob Gaslin, City's CPA

Visitors:

- Joe Hitz, Engineer
- Smith
- Nancy Hitz
- Georgia Patterson
- Steve Patterson
- Sue Maloney
- Chuck Scoupa
- Dusty Williams
- Mrs. Williams

Mayor Clark called the meeting to order, at 6:01 pm, the pledge of allegiance was recited,

and roll call taken.

Minutes: The minutes of the April 10, 2024, city council meeting were considered.

MSP: To

approve the minutes of April 10, 2024, city council meeting. Councilor

McClung/Gangler

Mayor Ed Clark welcomed all the visitors attending the meeting, and invited people to

Sign the speaker's roster should they have any questions and wish to speak.

Hope 4 Paws: Hope 4 Paws was given the floor to speak about their cause and fundraising

34. goals, they explained that Grant County has no animal shelter and the importance of each
35. City contributing to Hope 4 Paws so that the organization may continue in their role helping
36. with animal control. They have challenged every city in the county to contribute \$1 for every
37. member that resides in their City's population. Councilor Reagan moved that the City round
38. up its donation to \$1000. **MSP: To approve donating \$1000.00 to Hope 4 Paws.**
Councilor
39. **Bradford/ Reagan**
40. **Dusty Williams:** Dusty Williams is building a new home on his property and is requesting a
41. special use permit to live in his RV while his home is being constructed. He has not yet
42. received a building permit. Mayor Clark said that once he has received his building permit,
43. that he may return and request for the special use permit then.
44. **Economic Development:** Chuck Scoupa from Russel's Meat processing company
45. Presented his business ideas for beginning a USDA meat processing plant here in Prairie
46. City. He is interested in purchasing some of the City's industrial property to place his
47. Business, requesting the City sell him 8 acres of ground to operate on. Mr. Scoupa said
48. eventually he would like to mimic his business along the lines of
49. "The Meating Place" located in Hillsboro, OR. He invited the council to look it up to get an
50. Idea of what he has in mind. The council had a diagram of the industrial composter with
51. information on how it works. Mr. Scoupa answered questions and walked the council
52. through their packets providing additional clarification. Councilor Reagan thought a meat
53. processing plant would be a great fit for Prairie City, and provide the community with much

54. needed jobs. Councilor Bradford also believes this type of business would benefit more
55. than just residents of Prairie City, but Grant County as a whole. Councilor Bradford
56. suggested the City Council and Public Works Director, Chris Camarena, take a field trip out
57. to the City's industrial property so that Camarena may provide his guidance and
58. recommendations for mapping out the lots, taking into consideration the City's main lines,
59. and layout for future development and point out where he will want the City's new lift
60. station to be. Mr. Scoupa conveyed that a meeting with DEQ, himself and Public Works
61. needed to be scheduled so that he would know the necessary steps to be compliant with
62. DEQ's requirements, for his waste streams to tie into the City's system. **MSP: To move**
63. **forward with the legal process of selling 8 acres of industrial property for the USDA**
64. **meat processing facility. If the business deems the property buildable for its needs and**
65. **the business would be able to meet the City's waste stream requirements mandated**
66. **by DEQ, the City agrees to follow ORS 221.725 process for the sale of real property.**
67. **Councilor Bradford/Reagan. All present agree.**
68. **City Vision:** Mayor Clark asked the City Council where they see Prairie City headed? What
69. does the future look like to you? What are some things you would like to see in Prairie City?
70. What does development look like? Mayor Clark said that he would like input from the
71. community, and believes the City needs a master plan. He asked for City Council's
72. permission to allow Catalyst to apply the City for a grant that would pay for the OPRD
73. master plan mapping out the vision of what the City Council and community want for Prairie

74. City. It will only cost the City a flat rate of \$500.00 for Catalyst to write the grant. If the City is
75. awarded the grant it would involve lots of town hall meetings with the public to hear their
76. ideas, and gather feedback from the community, to put together the Master Plan that will
77. outline the people's vision for their city. **MSP: To approve the proposal presented by**
78. **Catalyst Public Policy Advisors in applying the City for the OPRD master plan grant.**
79. **Councilor Reagan/Bradford. All present agree.**
80. **Comp time paydown:** Rob Gaslin, the City's CPA has been concerned about the liability to
81. the City from the comp time accrual. Mayor Clark suggested that the City switch to paying
82. straight overtime and doing away with comp time accrual. All councilors agreed the City
83. needs to move forward with the CPA's recommendation and switch our system from comp
84. time accrual to paid overtime.
85. **Payables:** Rob Gaslin, the City's CPA, read aloud the appropriations review, also
86. announcing that the funds from the CDBG grant came through and that the City now has 1.8
87. million in the LGIP savings account earning interest at 5.2%. Mr. Gaslin also suggested the
88. Council raise Depot Park's rates to cover the rising utility costs. The Council then reviewed
89. the check detail. To ratify payment of the bills. **MSP: To pay the bills. Councilor**
90. **McClung/Shaw.**
91. **Public Works Report:** Engineer Joe Hitz explained to the Council that there is a leaky
92. waterline on McCallum that is in desperate need of being replaced. Public Works Director
93. Chris Camarena requested permission to go to bid to install the pipe, explaining that the
94. road will need to be repaired. The estimated cost is about \$60,000.00. **MSP: To approve**

95. **going to bid for replacing the McCallum waterline and to authorize Mayor Clark to sign**

96. **off on the contract. Councilor McClung/Bradford All approved**

97. **Adjourn:** Mayor Clark adjourned the regular council meeting at 7:42 pm. **MSP: To adjourn**

98. **the City Council Meeting. Councilor Gangler/McClung**

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100. Approved by the City Council this 12th day of June, 2024, and signed by the mayor.

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Ed Clark, Mayor

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107. Attested:

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Shonalie Oakes, City Recorder

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