

City of Prairie City

Council Meeting

October 11, 2023

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5. **Attended:** Scott Officer, Mayor
6. Jenny Shaw, Councilor
7. Ed Clark, Councilor
8. Candy Reagan, Councilor
9. Brook Williams, Councilor
10. Pam Gangler, Councilor
11. Chris Camarena, Public Works Director
12. Shonalie Oakes, City Recorder
13. Marvin Rynearson, Fire Chief
14. Jennifer Kingsford, City Clerk
15. Rob Gaslin, CPA
16. **Guests:** Fran Bunch
17. Nancy Hitz
18. Ryan Williams
19. Sue Maloney
20. John Roul

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22. Mayor Officer called the meeting to order at 6 p.m. The pledge of allegiance recited. The roll was
23. called, Councilor McClung was not present, unexcused absence.

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25. **Minutes:** The meeting minutes of September 13, 2023 were considered. **MSP:** To approve the
26. meeting minutes of September 13, 2023 Councilor Williams/Gangler

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28. **Resolution NO. 2023-07:** A Resolution to Dedicate Revenues from the Depot RV Park to the
29. Museum for \$1.00 per night. Mayor Officer read aloud Resolution 2023-07 for all present to hear
30. **MSP:** TO APPROVE RESOLUTION 2023-07 A RESOLUTION TO DEDICATE REVENUES FROM DEPOT RV
31. PARK OF \$1.00 PER NIGHT. COUNCILOR WILLIAMS/REAGAN.

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33. **Employee Comp Time:** Rob Gaslin the City's CPA explained to the Council why it is a liability to the
34. City to allow its employees to bank and accrue comp time in such quantities, that it would be better
35. for the City to pay overtime. Mayor Officer suggested that the heads of each department discuss
36. these changes with its employees and come back to this discussion at another time.

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38. **Utility Deposits:** The City Recorder, Shonalie Oakes, expressed concerns that the City has not
39. changed its security deposit amounts in a long time, that the current deposit doesn't even equal
40. one month's bill, and that people have been moving out and leaving a small balance. All present
41. agreed the City should write a resolution to update the deposits.


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43. **Mayor Officer Announcement:** Mayor Officer wanted to make sure that all residents of Prairie City
44. were aware and understand that the City of Prairie City does not endorse ANY candidates up for

45. election.

- 46. City Map: Mayor Officer stated that the situation with the discrepancy with the State regarding our
- 47. map has been fixed. Previously the State had a clerical error in recording our urban growth
- 48. boundaries and city limits.
- 49. The USDA will be coming out to do an in-person site visit sometime after Thanksgiving to the City
- 50. of Prairie City.
- 51. Public Works Report: Chris Camarena, Public Works Director, updated the Council on the repairs
- 52. they've been making on the manholes required by DEQ.
- 53. Public Works requested the Council deem its old snow plow as surplus property and sell it to Canyon
- 54. City for the market value of \$3,000. MSP: To declare the City's old Snow Plow as surplus property
- 55. Councilors Clark/ Reagan.
- 56.
- 57. Fire Report: Chief Marvin Rynearson reported a fire on top of Bear Creek and one at the City Burn
- 58. Pile. He is unsure how the fires were started at this time.
- 59. Pine Creek assessments are underway for eligible grant funding for the juniper management in the
- 60. area. It is a 3.5-million-dollar grant. The juniper contracts will provide Prairie City with added fire
- 61. protection.
- 62. Accounts Payable: Gaslin provided the Council with a monthly financial overview. The City's LGIP
- 63. savings account is now up to 4.8%. The City paid off its loan at the Bank of Eastern Oregon and the
- 64. final debt service payment for CAT has been made. Once again reiterated the importance of
- 65. addressing the Utility Water Rates.
- 66. Ratify payment of the bills. MSP: To pay the City's bills Councilor Reagan/Gangler.
- 67.
- 68. Adjourn. MSP: To adjourn the City Council Meeting at 6:58 p.m. Councilors Gangler/ Williams
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- 70. Approved by the City Council this 15th day of November 2023, and signed by the mayor.

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Scott Officer, Mayor

Attested:



Shonalie Oakes, City Recorder