

City of Prairie City  
**CITY COUNCIL MEETING**  
November 12, 2014

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Attended: Gary Waterhouse, Mayor  
Carole Garrison, Councilor  
Les Church, Councilor  
Georgia Patterson, Councilor  
Viola Rose, Councilor  
Kevin Dahlen, Councilor  
Taci Philbrook, City Recorder  
Jim Hamsher, incoming Mayor elect

- The Mayor opened the regular meeting at 6:04pm.
- The minutes of Oct. 8<sup>th</sup>, Oct. 16<sup>th</sup> and Oct. 29<sup>th</sup> 2014 were considered for approval.
- MSP: to approve the minutes as written. Councilor Patterson / Councilor Church. Councilor Dahlen asked to abstain as he wasn't at the meeting on the 8<sup>th</sup> and the 16<sup>th</sup>. All council members voted in favor of accepting the minutes as written.**
- The Mayor introduced incoming Mayor elect Jim Hamsher in the audience.
- The Mayor proceeded to reports:
- Museum** – Kathy wasn't in attendance so the City Recorder Taci circulated Kathy's report and pictures she left for the Council. (see attached) The pictures were of the “ramp” being repaired by Kelly Voigt. Councilor Garrison asked if the ramp was complete and if it was permanent. The Mayor explained it is permanent and that all is needed is the trim paint. Councilor Patterson explained to Jim Hamsher the ramp was replaced due to the existing one being unsafe.

35.

36. **Public Safety** – Chief Gray not present. While reviewing the report the question

37. was asked why the 2 hrs of overtime on the 17<sup>th</sup>. IT was explained that was due to

38. a Domestic Violence call between the hours of 3am – 7am, which is the “call out”  
39. hours to be used as “overtime”.

40.

41. **Landfill** – No report. Director Chris Camarena was at his child's program.

42.

43. **Public Works** – No Report. Director Chris Camarena was at his child's program.

44.

45. **Accounts Payable – MSP: To ratify payment of the bills. Councilor**

**46. Dahlen / Councilor Garrison. All in favor.**

47.

48. **Resolutions / Ordinances** – Resolution 2014-13. Councilor Garrison clarified

49. this is the 13<sup>th</sup> resolution of the year 2014. The Mayor read the heading of  
A

50. *Resolution amending and restating the Prairie City City council Rules and*

51. *Procedures in its entirety.* Councilor Rose voiced her opinion that the city council

52. should wait until January 2015 to adopt. She thought the new council may want  
53. to make additions.

54. The Mayor reminded the Council this action was approved in previous

55. meetings. Councilor Patterson asked if the Resolution is adopted tonight can the

56. new Council or Mayor amend it. The Mayor assured her it could.  
Councilor

57. Patterson voiced how this could give them a “start” and not have to redo it all

58. over. Councilor Garrison agreed this would give them a good base to start  
with.

59. Councilor Dahlen stated there were some holes in the document that he  
would

60. like to review before voting on it.

61. The Mayor explained the rough drafts have been reviewed several times  
while

62. Kevin was absent from meetings. Councilor Garrison stated that when the new
63. Mayor and Council take position it will take them a year or longer to see how
64. things are run and she thinks this is a good base to operate from. He went on to
65. explain the rules in the past were not legal, and that these new rules and the
66. procedures were drawn up by an attorney to avoid attorney contact in the future.
67. **MS: To table it until January. Councilor Rose/Councilor Dahlen. Councilor**
68. **Garrison-No, Councilor Dahlen-Yes, Councilor Church-No, Councilor**
69. **Patterson- No, Councilor Rose-Yes, Mayor Waterhouse- No.**
70. The Mayor asked for another motion. **MSP: To adopt Resolution 2014-13,**
71. **A Resolution amending and restating the Prairie City City Council Rules and**
72. **Procedures in its entirety. Councilor Garrison/Councilor Church. Councilor**
73. **Garrison-yes, Councilor Dahlen-no, Councilor Church-yes, Councilor**
74. **Patterson-yes, Councilor Rose-No. Mayor Waterhouse-yes.** The Mayor
75. announced Resolution 2014-13 did pass.
- 76.
77. The Mayor introduced Resolution 2014-14, *A Resolution to adopt Supplemental*
78. *Budget for Fiscal Year 2014-2015. MSP: To adopt Supplemental Budget for*
79. **Fiscal Year 2014-2015. Councilor Garrison / Councilor Patterson. All in favor.** The Mayor asked if there were any questions. Councilor Dahlen asked
80. where this money came from. The Mayor allowed the City Recorder to explain
81. this is the long awaited for SRS (Secure Rural Schools) money from Timber
82. Receipts and Federal Road Fund. The Mayor announced it passed.
- 83.
84. The Mayor asked the Councilors to review the three (3) RFP's in their packets. He
85. explained this is a required step for the Waste Water project and federal funds we
86. are applying for. The Bond Counsel is required for us to move forward.
87. The Council discussed the proposals. Councilor Church brought to everyone's
88. attention that Hawkins did not give an "interim" price while K& L Gates did
89. make it clear what that price would be and what we would be getting for the
90. money. He stated the USDA requires the entity (the city) to have "interim"
91. representation/coverage and only K & L Gates was upfront with the cost. The
92. council agreed that not only were they upfront with the costs, they were the

93. cheapest, and they also seemed to be the Firm we would get the most for the  
94. money. The Council as a whole agreed. **MSP: To use K & L Gates for Bond**

**95. Counsel. Councilor Church / Councilor Patterson. All in Favor. Motion  
96. passed.**

97.

98. The Mayor introduced the City Recorders 6 month Evaluation. Taci passed  
the

99. evaluation to each of the Council members. The mayor explained they are for  
100. review but that we wanted them back as they are not to leave the council  
101. chambers. Councilor Dahlen asked if we were moving into executive  
102. session. The Mayor asked Taci who said there was no need. The councilors  
103. quietly reviewed the evaluation. Councilor Garrison stated it was indicative  
104. of how Taci performs her job, and other councilors agreed. Councilor  
105. Patterson commended Taci for her interaction with the businesses in the  
106. community. Councilor Dahlen asked Taci if she had any input to which  
107. Taci stated, no. Councilor Dahlen stated he appreciated the attention to  
108. detail especially with the budget. Nothing else was said. The Mayor asked  
109. for a Motion to approve Taci's evaluation and .50 cent an hour raise.

**110. MSP: To approve Taci's six month evaluation and .50 cent an hour  
111. raise. Councilor Rose / Councilor Dahlen. All in Favor.**

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113. Taci gathered up the RFP's and her six month evaluation from the  
114. Mayor and Councilors.

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**116. At 6:32pm the Mayor adjourned the meeting.**

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120. Submitted by:

**121.**

**122.**

123. \_\_\_\_\_  
Taci Philbrook, City Recorder

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Approved by the City Council this \_\_\_\_\_  
day of \_\_\_\_\_, 2015 and  
signed by the Mayor:

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Jim Hamsher, Mayor