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City of Prairie City
CITY COUNCIL MEETING
May 12, 2010

- Attended: Stan Horrell, Mayor
Frank Primozic, Councilor
Roger McKinley, Councilor
Carole Garrison, Councilor
Richard Gray, Councilor
Georgia Patterson, Public Works
Lyn McDonald, Planning
Nancy Moffit
Farrell Clark
Jason Snyder
Butch Goslin
Les Church
Sharon Wood
James Keeton
Brad Baird, Anderson Perry
Steve Patterson

Mayor Horrell called the meeting to order at 6:00 p.m. The roll was called, all members being present. The pledge of allegiance was recited.

The minutes of the April 14 meeting were considered. **MSP: To approve the minutes as written, Carole Garrison/Tim Coe.** Horrell, McKinley, Garrison, Primozic, Coe and Gray voted in favor, none were opposed.

The Council recognized Les Church who addressed them regarding his request to have the City consider piping the water in his irrigation ditch. Church cited his belief that piping the approximately 1 ½ miles would save thousands of gallons of water from being lost. He estimated the cost to be \$45,000 to \$50,000. The Council did not feel it would directly or certainly benefit the City to do so. Roger McKinley noted that it was past the City's point of diversion and that the lost water does make its way back to the creek. Carole Garrison suggested Church contact Public Works and arrange to tour the City's water delivery system. Church agreed and thanked the Council for their time.

1 The Council then considered Mr. Church’s application to fill a vacancy on the City
2 Council. Church expressed his interest and said he has the time to devote to the
3 office. **MSP: To appoint Les Church to the City Council, Frank Primozic/Tim
4 Coe. Horrell, McKinley, Garrison, Primozic, Coe and Gray voted in favor, none
5 were opposed.**

6 Planning: Lyn McDonald addressed the Council regarding a request by James
7 Keeton for a setback variance for a building. She explained the setback
8 requirement in an R1 zone is 10 feet and that the original application from his
9 contractor had requested a zero setback from the property line. The City’s zoning
10 document allows for a 25% variance which would allow a setback of 7.5 feet. In a
11 letter from Mr. Keeton however, he indicated he was seeking a 2’-3” setback. The
12 letter also referred to a different size building. Noting the discrepancies and the
13 need for public notice in order to proceed McDonald said she would need some
14 clarification on the actual measurements. If no objections are received she said the
15 Council could make a decision without holding a public hearing. Mr. Keeton
16 addressed the Council at that point. He expressed his frustration with the City’s
17 policy and said he would just scrub the whole project and take it to John Day. He
18 then left the meeting.

19
20 A request for a conditional use by Dean Hicks was considered. His request was to
21 operate an archery shop out of his residence at 1014 S. Bridge Street. There was
22 some question as to whether or not there would be target shooting. It was
23 suggested that he be sure and follow the City ordinances. **MSP: To approve the
24 Dean Hicks conditional use request, Roger McKinley/Tim Coe. Horrell,
25 McKinley, Garrison, Primozic, Coe and Gray voted in favor, none were opposed.**

26
27 Public Safety: The Council was asked to consider authorizing compensation of up
28 to 30 hours per week for a Sheriff’s Reserve Deputy to work in Prairie City until a
29 Law Enforcement contract is in place. **MSP: To authorize compensation up to 30
30 hours per week, Roger McKinley/Richard Gray. Horrell, McKinley, Garrison,
31 Primozic, Coe and Gray voted in favor, none were opposed.**

32
33 Landfill: A written report was received. It was noted that methane monitoring is
34 scheduled for the following week.

35
36 Public Works: Georgia Patterson reported that ODOT would be chip sealing Front
37 Street August 10 & 11th and no parking would be allowed during that time. The
38 state will take care of the signage and notifications. ODOT has also offered to give
39 the City a price on chip sealing Main Street.

40
41 In other business she reported that a 200 foot well had been drilled at Depot Park
42 resulting in an artesian well. County court would be developing the well and the
43 only request is to have the City put up a small building to house the pump. The

1 water can only be used on the 15 RV spaces in order to stay under the ½ acre rule.
2 She also said Mr. Pickle is diverting a portion of Strawberry Creek which will cut
3 down the amount of water available to the City. The City has 169 gpm until June 1
4 and 88 gpm after that date.

5
6 Accounts Payable: **MSP: To pay the bills, Richard Gray/Carole Garrison.**
7 Horrell, McKinley, Garrison, Primozic, Coe and Gray voted in favor, none were
8 opposed.

9
10 The City Recorder referred to the minutes of the last meeting and pointed out that
11 she had underlined portions where people had agreed to address an issue. On
12 that note she said that upon looking into the request to limit the age of trailers
13 being brought into the City to no more than ten years old was not possible due to
14 how the law is written.

15
16 Mayor Horrell said he had looked at the 2020 railcar replica and thought that it
17 would take 3 sheets of plywood and 4 pieces of 1x4 to fix it. **MSP: To fix up the
18 cattle car for the July 4 parade, Frank Primozic/Roger McKinley. Horrell,
19 McKinley, Garrison, Primozic, Coe and Gray voted in favor, none were opposed.**

20
21 The City Recorder said she and the Mayor had met with the new City Attorney(s),
22 Bob Lovlien and Jeremy Green. She said they were already working on some of the
23 City's issues and that the meeting went very well.

24
25 Mayor Horrell noted that a courtesy notice had been sent to a citizen after a
26 complaint was received and that the party had come into the office quite upset.
27 After he and the City Recorder talked with them the issues were resolved.

28
29 Nancy Clark of Clark's Disposal was recognized. She presented the Council with a
30 proposal for providing recycling services within the solid waste agreement with the
31 City. She also included a cost analysis to demonstrate the expense involved and
32 noted that she basically loses money on the recycling. It was agreed that curbside
33 recycling is not viable in small communities. The Mayor noted that the City has
34 space available where the old recycle building is located and perhaps some
35 improvements could be made to allow for additional recycling opportunities. It was
36 agreed that the City needs to move forward in acquiring a large drop box if
37 possible and a couple of the smaller bins for plastic and tin. **MSP: To submit the
38 proposal for recycling to the city attorney for incorporation into the franchise
39 agreement, Richard Gray/Carole Garrison. Horrell, McKinley, Garrison,
40 Primozic, Coe and Gray voted in favor, none were opposed.**

41
42 Brad Baird of Anderson Perry and Associates addressed the Council regarding the
43 Well #3 Project and referred to the earlier approval to begin well design based on

1 locating the well on City owned property at the galleries. He provided a bidder's
2 packet and contract documents for the Council's review and approval. He referred
3 to the site map and noted the positioning of the well allows for well-head
4 protection. He also provided a well construction drawing showing the anticipated
5 specification as well as an outline of items that need to be done to get started right
6 away. The estimated cost of \$293,500 will require the use of the balance of
7 available loan funds, City funds and possibly additional loan funds which will
8 require amending the loan agreement with OECDD. It was noted that the City does
9 not want to borrow additional funds if it will result in a rate increase, but depleting
10 all cash reserves in the Water Fund is also not advisable. Baird hoped that the bids
11 will come in lower than the estimates. It was suggested that perhaps a test hole be
12 drilled first. Baird agreed that a test hole is a good idea but noted that it will result
13 in additional costs.

14

15 **MSP: To seek approval from OWRD & OECDD to go out for bids on Well #3,**
16 **Richard Gray/Frank Primozic. Horrell, McKinley, Garrison, Primozic, Coe and**
17 **Gray voted in favor, none were opposed.** It was agreed that the City should
18 seek approval from OECDD as soon as possible regarding the use of the remaining
19 loan funds and the possibility of obtaining additional funds for the project.

20

21 An amendment to the existing well permit is required along with a fee of \$1,200
22 payable to Oregon Water Resources in order to proceed with Well #3. Baird said
23 Anderson Perry could send the payment and the City could reimburse them. The
24 permit would also add the Well #2 proposed change from 89 gpm to 200 gpm.

25 **MSP: To authorize the Mayor to sign the permit amendment, Frank**
26 **Primozic/Carole Garrison. Horrell, McKinley, Garrison, Primozic, Coe and Gray**
27 **voted in favor, none were opposed.** Baird said that if a signature is required from
28 the County he would take care of it.

29

30 8:05 p.m. It was moved and seconded to adjourn the meeting.

31

32 Respectfully submitted;

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Diane Clingman, City Recorder

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Approved by the City Council this ____

day of _____, 2010 and

signed by the Mayor.

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Stan Horrell, Mayor
Frank Primozić, Mayor Pro-Tem