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City of Prairie City
CITY COUNCIL MEETING
September 9, 2009

Attended: Stan Horrell, Mayor
Frank Primozic, Councilor
Tim Coe, Councilor
Carole Garrison, Councilor
Roger McKinley, Councilor
Georgia Patterson, Public Works
John Marciel, Marciel Well Drilling
Michelle Timko, City Attorney

The Mayor called the meeting to order at 6:02 p.m. The roll was called, Bill Harrington and Jim Munyon being absent. The pledge of allegiance was recited.

The minutes of the August 26, 2009 meeting were considered. **MSP: To approve the August 26 minutes as written, Frank Primozic/Carole Garrison.** Horrell, Coe, Garrison, McKinley and Primozic voted in favor.

The council recognized John Marciel of Marciel Well Drilling. The City Recorder explained that Marciel has not been paid by Bodiford Construction for well work done in April and expressed concern that Bodiford's final pay request has been submitted for approval. Marciel explained that he was having difficulty getting Bodiford to return calls and discuss the issue that Bodiford is contesting some of the charges. It was noted that \$2,135 of the bill is actually the City's responsibility and the balance of \$16,407.50 is Bodiford's. **MSP: To not approve the final payment to Bodiford until Marciel has been paid the full amount due of \$16,408.50, Roger McKinley/Carole Garrison.** Horrell, Coe, Garrison, McKinley and Primozic voted in favor. It was suggested that Bodiford be reminded that failure to satisfy the debt will reflect poorly on any future reference by the City. **MSP: To pay the \$2,135 for the City's portion of the work done on well #2, Carole Garrison/Tim Coe.** Horrell, Coe, Garrison, McKinley and Primozic voted in favor.

Accounts Payable: **MSP: To pay the bills excluding the final pay request from Bodiford Construction, Roger McKinley/Frank Primozic.** Horrell, Coe, Garrison, McKinley and Primozic voted in favor.

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The Council recognized Public Works Director Georgia Patterson who addressed them regarding her request to be paid for 2 weeks of vacation in order to take some hours off the books. It was noted that there is sufficient funds budgeted to cover the approximate cost of \$1,600. **MSP: To approve Patterson’s request to be paid for 2 weeks (80 hours) of vacation time, Carole Garrison/Tim Coe.** Horrell, Coe, Garrison, McKinley and Primozić voted in favor.

The Council recognized and welcomed City Attorney Michelle Timko who stated she was sitting in on the meeting because she was in the area. Timko was asked if the City was within their rights to withhold the Bodiford payment until the subcontractor’s bill was satisfied and she confirmed that it was ok.

Mayor Horrell noted that Jim Munyon had moved from the area and the City Recorder confirmed that Munyon had called that day to give his official resignation from the Council. The Council was then given a Council Vacancy (appointment) application to consider for approval. **MSP: To adopt the Application for City of Prairie City Council Vacancy form, Frank Primozić/Tim Coe.** Horrell, Coe, Garrison, McKinley and Primozić voted in favor. It was suggested that the form be expanded to allow more room for answers.

Museum: Frank Primozić reported that he would be meeting with the two museum employees to provide some training in the handling of artifacts and to make sure they understand the operating policies.

Landfill: It was suggested and agreed that the landfill only needs to be addressed and reported on once per month.

Public Safety: The City Recorder said she had revised the draft agreement for law enforcement services and was waiting for a reply from Sheriff Palmer.

Public Works: There were no issues presented for consideration or decision.

Other Business: Frank Primozić asked for a report from the committee appointed to address issues related to managing and maintaining a police department. It was reported that a meeting had not been held because not all of the members were available at the same time yet. It was recommended that something needs to be done to avoid becoming complacent. It was agreed that a report would be given at least once a month.

There was discussion of the City Charter and the need for revisions. It was noted that language can be added to allow for the hiring of a city manager or city administrator if and when the City decides to go that route. The Recorder said she

1 has a model charter that basically requires plugging in the City's name where
2 applicable and choosing options. It was agreed that the City should move forward
3 on revisions and the Recorder said she would provide the information and
4 recommendations.

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6 Frank Primozic noted that when Georgia Patterson was promoted to Public Works
7 Director it was agreed that she would be provided with management and
8 supervisory training. He asked if that had been done. Patterson said it had not,
9 stating that she had been too busy. The importance of the training was stressed
10 and it was agreed that she would meet with the City Recorder to look into what is
11 available.

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13 Mayor Horrell said he will be putting on an employee appreciation dinner at the
14 Grange Hall on November 7 and invited the Council to participate. It was
15 suggested that the museum employee's and volunteers be included and also the
16 emergency response volunteers.

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19 7:00 p.m. It was moved and seconded to adjourn the meeting.

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21 Respectfully submitted;

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25 Diane Clingman, City Recorder

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Approved by the City Council this ____

day of _____, 2009 and

signed by the Mayor.

Stan Horrell, Mayor