

1 CITY COUNCIL MEETING

2
3 February 13, 2008

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5 Attended: Jim Munyon, Mayor Pro Tem
6 Roger McKinley, Councilor
7 Pam Woodworth, Councilor
8 Frank Primozić, Councilor
9 Tim Coe, Councilor
10 Bill Harrington, Councilor
11 Georgia Patterson
12 Chris Camarena
13 Kevin Dahlen
14 Sally Bartlett

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16 Mayor Pro Tem Jim Munyon called the meeting to order at 6:30 p.m. The roll was called, Stan
17 Horrell being absent. The pledge of allegiance was recited. The minutes of January 23, 2008
18 meeting were considered. **MSP: To approve the January 23 minutes as written, Bill**
19 **Harrington/Frank Primozić.** All members voted in favor.

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21 The Council recognized Sally Bartlett who introduced herself as the Grant County Economic
22 Development Coordinator. She said she can be reached at 575-1555 or at her office from 8:30 to
23 4:30. Bartlett gave an overview of what she is currently working on and what she hopes to
24 accomplish. She said she wants to work with people and can help with business plans, strategic
25 plans and economic development. The Council asked if she was aware that the City of Prairie
26 City has an industrial site and offered to furnish her what information they have available. It was
27 noted that when the Council had approved funding the economic development position they had
28 outlined some areas they hoped to receive help in. The Recorder said she would check the past
29 minutes for the list and provide it to Ms. Bartlett.

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31 **Public Safety:** The Recorder said the ad for the Chief of Police position is being advertised
32 through the LEADS system.

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34 **Landfill:** Georgia Patterson reported that the solid waste is still being taken to John Day. It was
35 noted that the Council still has not been receiving written landfill reports from the Public Works
36 Director. The Council was reminded that the Site Development and Operations Plans need to be
37 updated.

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39 **Public Works:** The Council was asked to consider rescinding the appointment of
40 Commissioners to the Road, Landfill, Water and Sewer departments. It was noted that the idea
41 had been brought up at the end of a very long meeting and that the Council didn't really get the
42 chance to discuss the issue. There was concern that Councilors would be taking on
43 responsibilities that are part of the Public Works Director's job. It was stated that the Council
44 should be holding people accountable and there was also concern that the department head
45 should be capable of doing the job without the help of commissioners. One Councilor suggested

1 that he doesn't need help, he just needs to do more planning. Roger McKinley disagreed. There
2 was discussion of the past problems with commissioners acting outside the scope of their
3 positions resulting in unapproved spending. **MSP: To decommission the commissioner**
4 **positions for Public Works, Tim Coe/Frank Primozic.** Voting in favor: Tim Coe, Jim
5 Munyon, Frank Primozic, Pam Woodworth, and Bill Harrington. Voting opposed: Roger
6 McKinley. There was discussion of the status of the job descriptions and the need to get them
7 completed and signed.

8
9 The Council was asked to make a decision as to what project they want to use the Oregon Water
10 Resources grant for. It was recommended that the funding could be used for leak
11 detection/repair, aquifer storage and recovery, or cleaning of the galleries. There was some
12 question as to when the galleries were last cleaned and it was determined that more information
13 is needed as to when they were installed and/or cleaned. It was agreed that all the projects could
14 be part of the water system improvements and that utilization of the grant for any one of them
15 would reduce the amount of the loan. The Recorder reminded the Council that the deadline for
16 filing the application is March 15, 2008. She also stated that a progress report will be due by
17 September 15 and a final report due by November 15, 2008 so the City will have to choose a
18 project they can get completed by that time. **MSP: To apply for the match funding grant of**
19 **\$20,000 to clean the galleries, Bill Harrington/Tim Coe.** Voting in favor: Tim Coe, Jim
20 Munyon, Frank Primozic, Pam Woodworth, and Bill Harrington. Voting opposed: Roger
21 McKinley.

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23 **Accounts Payable: MSP: To approve the 2/1/08 and 2/13/08 payables, Tim Coe/Roger**
24 **McKinley. All members voted in favor.**

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26 **Other Business:** The Council considered the Risk Management Plan provided by its insurance
27 company. The only action taken was to adopt the recommended Performance Appraisal form.
28 **MSP: To accept the evaluation form, Frank Primozic/Pam Woodworth.** There was
29 discussion as to when performance evaluations should be held and recommended that the issue
30 be put on the next agenda.

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32 Frank Primozic suggested that the interior of the depot building be painted utilizing a TEC crew.
33 He asked the Council to consider purchasing the materials. It was agreed that the rock room and
34 upstairs rooms are not in need of painting, mostly the other three downstairs rooms. **MSP: To**
35 **purchase the paint and materials needed to paint the three downstairs rooms, Frank**
36 **Primozic/Bill Harrington.** It was agreed that the County will be responsible for choosing the
37 colors and making sure the improvements meet historic requirements. Primozic said he would
38 follow through with the project. He also noted that the Council still needs to decide on how
39 many hours they want the museum to be open and how many hours they want the Curator to
40 work.

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42 The City Recorder reminded the Council that DR Johnson has still not signed the papers to
43 purchase the land at the industrial site, noting that the paperwork had been forwarded to his
44 representatives several times during the past 10 months. It was recognized the Johnson's
45 business is now being run by a board of directors and it was suggested that a letter be written to
46 them regarding the issue. The City Recorder was authorized to write the letter.

1 It was recommended that the intersection of Main and Bridge receive more sanding rock.

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3 Georgia Patterson suggested that the streets not be swept during the months when sanding
4 occurs. She stated that perhaps more sweeping could be done later when the cleanup is needed.
5 The Council said the decision should be the Public Works Director, although it was noted that
6 Bob Titus had been on vacation. The Council agreed that Georgia Patterson should be able to
7 make the call when Titus is not working. Patterson said she would offer the suggestion to Titus.
8 There was discussion of what the contact calls for and that the Council should take a look at it.
9 Georgia said the sand is dumped at the shop and re-used when possible. She also noted that a
10 sanding shed would be most beneficial and would be recommended during budget.

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12 In other business, Frank Primozic stated that the museum attendant, Nadia Shultz is not
13 recovering well from her partial hip replacement surgery and that it is doubtful that she will be
14 able to perform her same functions in her job.

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16 **8:00 p.m. MSP: It was moved and seconded to adjourn. All members voted in favor.**

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19 Respectfully submitted:

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22 _____
Diane Clingman

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Approved this Date: _____

Stan Horrell, Mayor