

1 CITY COUNCIL MEETING

2
3 January 9, 2002

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- 7 Attended: Leonard Wolf, Mayor
- 8 Karen Jacobs, Councilor
- 9 Marvin Casebeer, Councilor
- 10 Anna Bass, Councilor
- 11 Roger McKinley, Councilor
- 12 Diane Clingman, City Recorder
- 13 Dave Welch, Chief of Police
- 14 Bob Titus, Public Works Director
- 15 Scott Nebeker, Anderson Perry & Associates
- 16 David Carkuff
- 17
- 18

19 Mayor Wolf called the meeting to order at 6:00 p.m. The roll was called, Mort Rennels
20 and Lance Delgado being absent. The pledge of allegiance was recited.

21
22 Mayor Wolf addressed the Council and stated that he felt the progress made in the
23 previous year was due to everyone’s increased involvement and efforts and thanked all
24 for their support.

25
26 The minutes of the December 5, 2001 regular meeting were considered for approval.

27 **MSP: To approve the minutes of the December 5, 2001 meeting as written, Marvin**
28 **Casebeer/Roger McKinley.**

29
30 Mayor Wolf recognized Scott Nebeker of Anderson Perry who addressed the Council
31 regarding the Wastewater Project. He presented 3 forms required by the funding agency
32 for approval and signature by the City; an MBE/WBE Form, the Notice of Award and the
33 Agreement Between Owner and Contractor. Each form was approved and signed. He
34 asked the Council if there were any questions regarding the project but there were none.
35 He then addressed the importance of appointing someone to approve change orders up to
36 a pre-determined amount. Discussion followed regarding the appropriate limit and
37 number of signatures required. It was noted that other communities use a limit of \$5,000
38 to \$10,000. **MSP: To authorize Mayor Wolf and Bob Titus to approve and sign**
39 **change orders for the Wastewater Project up to \$5,000.00 with both signatures**
40 **required, Anna Bass/Roger McKinley.**

41
42 Planning: No Report

43
44 Public Safety: Officer Welch reported that he is putting the 1990 Caprice up for bid with
45 a minimum bid of \$500.00. He said the car runs but leaks transmission fluid.

1 Public Works: Bob Titus reported the pump had been pulled from the old well. Next it
2 will be videoed to determine the status.

3
4 Joe Hitz said the 4th Street waterline replacement should begin soon. The street will be
5 closed for 2 to 3 days during construction.

6
7 Karen Jacobs brought up the issue of landfill inspections not being reported to the
8 Council and asked if any had been performed. Bob said he had looked at the closed
9 portion and is working on a report for DEQ. He said there is some litter apparent on the
10 site and he may have a community service worker pick it up. Anna Bass suggested
11 adding the landfill to the agenda so inspection reports can be documented in the minutes.
12 Bob said he has an inspection report form he can use for documentation as well.

13
14 Office: The City Recorder said the Council needs to appoint a Budget Officer for the
15 2002-03 budget cycle. **MSP: To appoint Diane Clingman as Budget Officer, Anna
16 Bass/Roger McKinley.**

17
18 Accounts Payable: **MSP: To approve the January bills, Marvin Casebeer/Anna
19 Bass.** Discussion of the cleaning contract brought out the need for a new vacuum
20 cleaner. It was agreed that one should be purchased.

21
22 Landfill Contracts: The City Recorder reported that Butch Goslin had not responded to
23 her letter of December 26, 2001 instructing him to contact the City by January 7, 2002 to
24 let them know his decision on the contracts. Discussion followed wherein the Council
25 noted his continued lack of communication and cooperation. It was decided that a
26 registered letter should be sent informing him that the contracts must be signed by
27 January 15, 2002 or the landfill will be closed. The Recorder was also instructed to
28 contact the City attorney regarding the matter.

29
30 Museum Update: Mayor Wolf told the Council that the County has indicated they may
31 be willing to contribute matching funds toward the renovation of the museum building.
32 He said there is a good group of people involved in the process at this time. He also said
33 he plans to approach the County for assistance with the City Park Restroom project. The
34 PCCA indicated money may be forthcoming from Cycle Oregon for the project as well.

35
36 Mayor Wolf presented Resolution 2002-31 from the League of Oregon Cities. **MSP: To
37 approve resolution 2002-31, Marvin Casebeer/Anna Bass.**

38
39 The gaming license for the Branding Iron Lounge was presented for renewal. Officer
40 Welch was asked if he was aware of any related problems; he said no. **MSP: To
41 approve the renewal of the Branding Iron Lounge gaming license for 2002, Anna
42 Bass/Marvin Casebeer.**

43
44 Karen Jacobs noted she had received an application for a Community Forestry Assistance
45 Grant and asked if the Council would like her to pursue it. She said it could help

1 facilitate an adequate survey of property lines in the City. The Mayor told her to look
2 into it.

3

4 There was no further business.

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6 7:25 p.m. **MSP: To adjourn the meeting, Anna Bass/Marvin Casebeer.**

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11 Respectfully submitted:

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14 _____
Diane Clingman, City Recorder

Approved this Date: _____

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Leonard Wolf, Mayor